



CALL FOR PROGRAMS

* Association for Specialists in Group Work National Conference February 18-21, 2010

Doubletree Hotel, New Orleans, Louisiana

THE ART AND SCIENCE OF GROUPS

Deadline for all submissions is September 1, 2009.

How to submit proposals: Proposals may be submitted in two ways. Electronic submission is preferred submitted.

1. Electronic submissions: Follow the instructions for *Call for Programs* by typing the information requested below in a Word document. Attach the Word document to an email with the subject line "ASGW 2010 Conference Proposal." Send the email and attachment to jorr@gsu.edu. The submission process will be complete when a reply email is sent to confirm the receipt of the proposal.
2. Mailed submissions: Follow the instructions for *Call for Programs* and submit printed copy to:
Maria T. Riva, Ph.D./ASGW Program Submission
2450 S. Vine, College of Education
University of Denver, Denver, CO 80210

The following information must be included in all submissions:

1. Name of Primary Presenter
2. Preferred Professional Title
3. Institutional Affiliation
4. Preferred Mailing Address
5. E-Mail Address
6. Home Phone
7. Work Phone
8. FAX
9. ASGW Member?
10. State and Lic. #, NCC #, and all other pertinent credentials (MD, DDS, etc)
11. In order to receive credentialing for Continuing Education Units for attendees, please include a brief summary of the following for the primary presenter:
 - a. educational degrees and other relevant training
 - b. professional experience and areas of specialization
 - c. current position and employer
 - d. immediate past position and employer
 - e. number of publications and presentations
 - f. prior presentations/workshops (highlights)

This information may be attached in the form of a Vita.
12. Name, title, institutional affiliation, preferred mailing address, e-mail address, and credentials of all other presenters.
13. **Program Title:** Make this short, simple, factual, and no longer than 80 characters.

14. **Abstract:** The abstract will be printed in the conference program. Please submit an abstract of 50 words or less. The summary should include: 1) One clear sentence describing the goal of the session and its relation to group work, 2) the information, techniques, theory, or research to be presented, 3) specific experiential group work components, and 4) mention of handouts.
15. **Learning Objectives and Outcomes:** Please construct 2 to 3 learning objectives for your program. [Ex. After having (activity), participants will be able to (behavior), as exhibited by (evaluation).]
16. **Program Summary:** The program summary will be used for the reviewers to determine program selection. Please submit a summary description and rationale for the program. Maximum 500 words.
17. **Program Format:** *Please select one:*
 - a. Panel presentation - 90 minutes
 - b. Content/Skill Building - 90 minutes
 - c. Content/ Skill Building - 60 minutes
 - d. Poster Session - 60 minutes
18. **Poster Presentations:** Standard project boards will be provided to display poster presentations. The three-panel cardboard display boards are 36" tall with a 24" wide center panel and two 12" wide side panels.
19. **Audio Visual Needs:** The presenter must provide all other A/V equipment. Due to contract restrictions with the hotel ASGW must know in advance if you are planning to bring and use your own equipment for a PowerPoint presentation. Please indicate what A/V equipment you plan to use for your presentation.

Please read and initial the following only if you agree to this condition:

_____ I am willing to be considered for a shorter session (e.g., Content/Skill Building, Poster Session). The selection committee has final determination on the program.

Please read and initial each of the following:

_____ I understand that all proposals submitted for a 60 or 90 minute session may be combined with other sessions on similar topics at the discretion of the program committee.

_____ I understand all presenters must make their own arrangements for transportation and lodging at their own expense. We may take advantage of special hotel conference rates only if registered by December 1, 2009.

_____ I understand that I must identify audio-visual needs in the proposal and that I must provide my own A/V equipment. I also understand that if I intend to use my own PowerPoint equipment, I must indicate this intention in my proposal.

_____ I understand that **all presenters must pre-register for the conference by December 1, 2009**, at the special conference rate for presenters or the program will be cancelled. Pre-registration by all presenters completes the acceptance of my program proposal.

_____ I have informed all of my co-presenters of the above conditions and they have agreed to them.

Deadline for submissions is September 1, 2009